



RESEARCH INFORMATICS GOVERNANCE COMMITTEE

Thursday, September 12, 2013

KCBD 10th Floor North Conference Room

3:00-4:00 p.m.

Meeting Minutes

In attendance: R. Grossman (chair); S. Badlani, J. Cunningham, D. Edelson, C. Gilliam, M. Hanzal, C. Ostapina, J. Solway, W. Stadler, S. Volchenboum *Ex Officio*: S. Birz, H. Lawrence, B. Orr, D. Saner

Minutes Approval

The minutes from the May 9, 2013 will be presented for approval via email.

Discussion

Dr. Grossman reminded the Committee of the structure of the Research Informatics Governance Committees and their responsibilities.

Dr. Grossman noted that several organizations govern IT activities related to research, including the Office of the Chief Research Informatics Officer, the Institutional Review Board (IRB), and Office of Clinical Research. Similarly, several organizations govern IT activities related to UCM patient care and clinical operations, including the UCM Chief Information Officer (CIO), the Office of Corporate Compliance, and the HIPAA Program Office.

Since, these two groups have no unifying governance structure, Dr. Grossman raised for discussion two issues: i) How might the coordination of IT governance be improved between these two groups? For example, would setting up a committee for this purpose help? ii) Whether some IT policies might be specific to one group or the other or whether all IT policies should apply to both groups.

Ms. Hanzal noted that any committee that proposes policies must be careful to have the authority to enforce them. She also explained that when considering policies, it is important to note that the CRI is included in the University of Chicago Organized Health Care Arrangement (OHCA) as defined by HIPAA.

Dr. Cunningham provided an overview of the Data Stewardship Committee, appointed by the Dean to advise him on an appropriate governance structure and enforcement mechanisms for the management of human data, including providing recommendations on unaffiliated datamarts.

Policy for Portable Device Encryption

Dr. Grossman presented a draft Portable Device Encryption Policy for BSD Research Informatics, noting that the BSD Research Informatics does not currently have a policy in this area. Ms. Hanzal noted that creating a policy for researchers for the encryption of portable devices distinct from the hospital's procedures may create problems. There was a discussion of whether policies are needed or simply procedures in this area.

The meeting was adjourned at 4:07 p.m.